

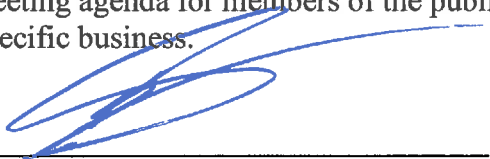
**Notice and Call  
of a  
Special Meeting of  
the  
Housing and Community Development Commission**

A Special Meeting of the Housing and Community Development Commission will convene on Thursday, January 12, 2022, at 10:00 a.m. via Microsoft Teams. The items of business to be conducted at this meeting are:

As outlined on attached agenda.

Opportunity will be provided before or during the consideration of each item of business listed on the special meeting agenda for members of the public to directly address the Commission regarding that specific business.

/s/



**Cecilia Hupp**  
Chair

## H&CD COMMISSION -SPECIAL MEETING AGENDA

Thursday, January 12, 2023 – 10:00 a.m.

**MEETING WILL BE HELD VIA TELECONFERENCE/VIDEOCONFERENCE ONLY**

**An Nguyen, 1st District**  
**Muriel Ullman, 2nd District**  
**Mike Alvarez, 3rd District**  
**Vacant, 4th District**  
**Sandy Rains, Vice Chair, 5th District**

**James Mai, At-Large**  
**Wayne Carvalho, At-Large**  
**Carla Wilkerson, Tenant Representative**  
**Helen Smith-Gardner, Tenant Representative**  
**Mike Frost, City Selection Representative**  
**Cecilia Hupp, Chair, City Selection Representative**

The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to the Housing & Community Development Department of the County of Orange. These items are noted on this Agenda by the designation "H&CD".

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda.

Pursuant to Government Code Section 54953(e)(3), as amended by AB 361, this meeting will be held via Microsoft Teams. Members of the public can listen to and participate in the live Teams meeting by accessing the following. To attend the meeting via teleconference please call: 1-949-543-0845 Phone Conference ID: **505 812 315#** or <https://www.microsoft.com/microsoft-teams/join-a-meeting> **Meeting ID: 220 829 175 164 Passcode: WStmzK**

**In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Orange County Housing & Community Development Commission Clerk 72 hours prior to the meeting at (714) 480-2920 or via email at: [ochcdcommission@occr.ocgov.com](mailto:ochcdcommission@occr.ocgov.com)**

Members of the public may address the H&CD Commission regarding any item in the following ways:

**1. Real-time Teams Comment** – To provide a real-time public comment during the meeting, please access the Microsoft Teams information identified above. Speakers will be recognized by the Commission Clerk at the time the agenda item is to be considered. Use the hand-raise icon to be called on for public comment if on Microsoft Teams. If calling in via telephone, dial \*5 to raise your hand and when called upon \*6 is used to mute and unmute yourself. A speaker's comments shall be limited to three minutes. Anyone causing disruption can be removed from the meeting at the discretion of the Chair.

*\* Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the H&CD Commission, please state your name (or pseudonym) for the record prior to providing your comments.*

**2. Written Comment** – You may submit comments to the H&CD Commission by emailing them to [ochcdcommission@occr.ocgov.com](mailto:ochcdcommission@occr.ocgov.com). The comments will be made available to the H&CD Commission members. If you wish to comment on a specific agenda item, please identify the item in your email. In order to ensure that staff has the ability to provide comments to the Commission members in a timely manner, please submit your comments by noon the day prior to the meeting.

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All supporting documentation is available for public review in the Orange County Housing Authority office located at 1501 E. St. Andrew Pl., Santa Ana, CA 92705 during regular building hours, 8:00 a.m. – 5:00 p.m., Monday through Thursday.

**I. CALL TO ORDER:** Cecilia Hupp, Chair

**II. PLEDGE OF ALLEGIANCE:** Cecilia Hupp, Chair

**III. ROLL CALL:** Jessica Villa

**IV. STAFF IN ATTENDANCE:**

Julia Bidwell, Director, Housing Community Development/Executive Director of OCHA  
Marie Vu, Manager, Housing Assistance Division  
January Johnson, Manager, Housing Assistance Division  
Jessica Villa, Commission Clerk

**V. APPROVAL OF MINUTES:**

**RECOMMENDED ACTION:**

Approve the Summary of Minutes of the meeting held on December 15, 2022

**VI. CONSENT CALENDAR: (NONE)**

**VII. DISCUSSION CALENDAR: (1)**

**1. (HCD) AB 361 (Government Code § 54953(e)(3) Review and Findings**

**Julia Bidwell, Executive Director/Secretary**

**RECOMMENDED ACTION:**

Review and reconsider state of emergency arising from COVID-19 under AB 361 and find that the Housing & Community Development Commission has reconsidered the state of emergency; the state of emergency continues to directly impact the ability of the members to meet safely in person; and, as a result, the Housing & Community Development Commission will continue hybrid meetings (i.e. virtual/remote and in-person attendance) or meeting via teleconference under Government Code subsection 54953(e)(3).

**VIII. ADJOURNMENT**

**IX. NEXT SCHEDULED MEETING:**

**January 26, 2023**

**County Conference Center  
425 West Santa Ana Blvd., Rooms 105  
Santa Ana, CA 92701**

## H&CD COMMISSION REGULAR MEETING MINUTES

Thursday, December 15, 2022 – 10:00 a.m.

**County Conference Center, 425 W Santa Ana Bl, 104-106 & Microsoft Teams**

**An Nguyen, 1st District**  
**Muriel Ullman, 2nd District**  
**Mike Alvarez, 3rd District**  
**Denise Barnes, 4th District**  
**Sandy Rains, Vice Chair, 5th District**

**James Mai, At-Large**  
**Wayne Carvalho, At-Large**  
**Carla Wilkerson, Tenant Representative**  
**Helen Smith-Gardner, Tenant Representative**  
**Mike Frost, City Selection Representative**  
**Cecilia Hupp, Chair, City Selection Representative**

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All supporting documentation is available for public review in the Orange County Housing Authority office located at 1501 E. St. Andrew Pl., Santa Ana, CA 92705 during regular building hours, 8:00 a.m. – 5:00 p.m., Monday through Thursday.

**I. CALL TO ORDER:** Cecilia Hupp, Chair

**Meeting called to order at 10:02 AM**

**II. PLEDGE OF ALLEGIANCE:** Cecilia Hupp, Chair

**III. ROLL CALL:** Cynthia Madrigal  
**Present:** M. Ullman, M. Alvarez, D. Barnes, S. Rains, J. Mai, W. Carvalho, C. Wilkerson, H. Smith-Gardner, C. Hupp  
**Absent:** A. Nguyen, M. Ullman

**IV. STAFF IN ATTENDANCE:**  
Julia Bidwell, Director, Housing Community Development/Executive Director of OCHA  
Marie Vu, Manager, Housing Assistance Division  
Craig Fee, Manager, Community Development  
Cynthia Madrigal, Commission Clerk

**V. APPROVAL OF MINUTES:**

**RECOMMENDED ACTION:**

Approve the Summary of Minutes of the meeting held on November 17, 2022

**Motion to approve Minutes: H. Gardner**

**Second Motion: S. Rains**

**All in favor: Vote was unanimous**

**(Votes taken via roll call)**

**VI. CONSENT CALENDAR:                      None**

**VII. DISCUSSION CALENDAR: (3)**

**1.                      RESIDENT ADVISORY BOARD FOR THE ORANGE COUNTY HOUSING AUTHORITY (OCHA) 2023 ANNUAL PUBLIC HOUSING AGENCY (PHA) PLAN**

Marie Vu, manager, Housing Assistance Division

**RECOMMENDED ACTION:**

Reappoint members of the H&CD Commission to act as the Resident Advisory Board for OCHA's 2023 ANNUAL PUBLIC HOUSING AGENCY (PHA) PLAN

**Motion to approve: D. Barnes**

**Second Motion: W. Carvalho**

**All in favor: Vote was unanimous**

**(Votes taken via roll call)**

**2.                      PROPOSED 2023 H&CD COMMISSION MEETING SHCEDULE**

Julia Bidwell, Executive Director/Secretary

**RECOMMENDED ACTION:**

1. Adopt the 2023 H&CD Commission Meeting Schedule as outlined, and
2. Direct the H&CD Commission Clerk to publish public notice as required

**Motion to approve: S. Rains**

**Second Motion: M. Alvarez**

**All in favor: Vote was unanimous**

**(Votes taken via roll call)**

### **3. (HCD) AB 361 Government Code 54953 (e)(3) Review and Findings**

Julia Bidwell, Executive Director/Secretary

#### **RECOMMENDED ACTION:**

Review and reconsider state of emergency arising from COVID-19 under AB 361 and find that the Housing & Community Development Commission has reconsidered the state of emergency; the state of emergency continues to directly impact the ability of the members to meet safely in person; and, as result, the Housing & Community Development Commission will continue hybrid meetings (i.e. virtual/remote and in-person attendance) or meeting via teleconference under Government Code subsection 54953 (e)(3)

**Motion to approve: W. Carvalho**

**Second Motion: C. Wilkerson**

**All in favor: Vote was unanimous  
(Votes taken via roll call)**

## **VIII. REPORTS OF STAFF AND/OR COMMISSION MEMBERS**

### **A. Community Development:**

**Craig Fee, Manager**

1. The Annual Action Plan (AAP) will be presented to Orange County Board of Supervisors at a Public Hearing on or about April 2023.
2. An RFP went out on November 9, 2022 for one year Public Facilities and Improvements applications and three year Housing Rehabilitation applications for participating cities. Applications were due on December 16, 2022.

### **B. Housing Development:**

**Michelle Zbeba, Housing Development Manager**

No report

### **C. Orange County Housing Authority Update:**

**Marie Vu, Manager, Housing Assistance Division**

1. January Johnson will take over fully as Housing Manager by January 12, 2023.
2. OCHA plans to open in the Waiting List in 2023.
3. OCHA expects our funding letter in March of 2023.
4. Landlord incentive Signing Bonus, Security Deposit Assistance, and Refrigerator Assistance program has begun.
5. OCHA worked with VA to secure 10 VASH vouchers. The number of vouchers are dependent upon availability of funding and VA staff.
6. HUD will announce the Stability Voucher award in Feb 2023.

### **D. Executive Director/Secretary's Report:**

**Julia Bidwell, Executive Director/Secretary**

1. Extended applications for At-Large and Tenant Commission positions. Current Commissioners or others can apply by February 28, 2023.
2. Plan to open Waiting List in 2023. Purge of Waiting List complete, currently 3,200 households remain.
3. HUD awarded OCHA 3 additional Fair Share vouchers for a total of 105. These vouchers will serve the waiting list.

**IX. PUBLIC COMMENTS:** *At this time, members of the public may address the Commission regarding any off – agenda items within the subject matter jurisdiction of the H&CD Commission, provided that NO action shall be taken on off -agenda items unless authorized by law.*

**No Comments**

**X. MEMBER COMMENTS:** *At this time, Members of the H&CD Commission may comment on agenda or non – agenda matters and ask questions of or give directions to staff; provided that NO action shall be taken on non - agenda items unless authorized by law.*

1. J. Mai thanked Marie Vu for her service and enjoy retirement. Additionally, was nice to see the new development and Orange County staff at the Groves grand opening.
2. C. Wilkerson thanked Marie Vu for service and it was nice to see staff working together for the Groves grand opening.
3. C. Hupp thanked Marie for her service and to enjoy her retirement.
4. D. Barnes typed into Teams that she would not be returning due to her commitments at the City of Anaheim.

**XI. ADJOURMENT**

**Meeting adjourned at 10:38 AM**

**XII. NEXT SCHEDULED MEETING:**

**January 12, 2023  
(Special Meeting via Microsoft Teams)**