

## H&CD COMMISSION - REGULAR MEETING AGENDA

Thursday, December 2, 2021 – 10:00 a.m.

**ORANGE COUNTY HOUSING AUTHORITY,  
 CONFERENCE ROOM A  
 1501 E. St. Andrew Pl.  
 Santa Ana, CA 92705**

**An Nguyen, 1<sup>st</sup> District  
 Muriel Ullman, 2<sup>nd</sup> District  
 Mike Alvarez, Chair, 3<sup>rd</sup> District  
 Denise Barnes, 4<sup>th</sup> District  
 Sandy Rains, 5<sup>th</sup> District**

**VACANT, At-Large  
 Wayne Carvalho, At-Large  
 Carla Wilkerson, Tenant Representative  
 Helen Smith-Gardner, Tenant Representative  
 Rhonda Shader, City Selection Representative  
 Cecilia Hupp, City Selection Representative**

*The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to the Housing & Community Development Department of the County of Orange. These items are noted on this Agenda by the designation "H&CD".*

*This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the Agenda.*

*Members of the public will be given the opportunity to address the H&CD Commission.*

*This meeting will be held both by teleconference and in person following strict social distancing guidelines. To attend the meeting via teleconference please call **Audio conference : +1 949-543-0845** and enter **Conference ID: 992 757 527#** (once you enter this code, you should be automatically connected to the call as **No User ID** is needed; you will remain on the line until meeting begins)*

**PLEASE BE ADVISED; In order to ensure that staff has the ability to provide comments to the Commission members in a timely manner, please submit your public comments by 5:00 p.m. Wednesday, December 1, 2021, to [OCHCDCommission@occr.ocgov.com](mailto:OCHCDCommission@occr.ocgov.com).**

*\*If you wish to comment on a specific agenda item, please identify the item number and your name in your email. General public comments will be addressed during the general public comment item on the agenda and read into the record.\* If you attend the meeting in person and wish to speak during public comment, please complete a Speaker Request Form and deposit it in the Speaker Form Return box located next to the Clerk. Speaker Forms are located on the table next to the entrance doors. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the Housing and Community Development Commission, please state your name for the record prior to providing your comments.*

**I. CALL TO ORDER: Mike Alvarez, Chair**

**II. PLEDGE OF ALLEGIANCE: TBD**

**III. ROLL CALL: Jessica Villa**

**IV. STAFF IN ATTENDANCE:**

Julia Bidwell, Director, Housing Community Development/Executive Director of OCHA  
 Marie Vu, Manager, Housing Assistance Division  
 Craig Fee, Manager, Community Development

Michelle Zdeba, Manager, Housing Development

\*January Johnson, Section Chief, Special Housing Programs and Interim Section Chief, Administration

Jessica Villa & Cynthia Madrigal, Commission Clerks

\*attendance is on as needed basis

**V. APPROVAL OF MINUTES:**

**RECOMMENDED ACTION:**

Approve the Summary of Minutes of the regular meeting held on August 26, 2021

**VI. PRESENTATIONS/INTRODUCTIONS: (NONE)**

**VII. PUBLIC COMMENTS:** *At this time, members of the public may address the H&CD Commission regarding any items within the subject jurisdiction of the Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law.*

**VIII. CONSENT CALENDAR: (1)**

*All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. At this time, any member of the public may ask the H&CD Commission to be heard on any item on the Consent Calendar.*

**1. 2022 Annual Utility Allowance Receipt and File**

Marie Vu, Manager, OCHA

**IX. DISCUSSION CALENDAR: (3)**

*At this time, members of the public may ask the H&CD Commission to be heard on any item on the Discussion Calendar.*

**1. PROPOSED 2022 H&CD COMMISSION MEETING SCHEDULE**

Julia Bidwell, Executive Director/Secretary

**RECOMMENDED ACTION:**

1. Adopt the 2022 H&CD Commission Meeting Schedule as outlined; and
2. Direct the H&CD Commission Clerk to publish public notices as required

**2. BROWN ACT: AB 339 VETOED BY GOVERNOR NEWSOM**

Julia Bidwell, Executive Director/Secretary

**RECOMMENDED ACTION:**

1. Resume in person meetings and have the ability to cancel meetings as needed, when there are no agenda items; or
2. Continue virtual meetings, however, meetings will need to be conducted monthly (i.e. no later than 30 days after the last virtual meeting), with or without agenda items, and make the required findings under AB361 at each virtual meeting

**3. RESIDENT ADVISORY BOARD FOR THE ORANGE COUNTY HOUSING AUTHORITY (OCHA) 2022 ANNUAL PUBLIC HOUSING AGENCY (PHA) PLAN**

Marie Vu, Manager, Housing Assistance Division

**RECOMMENDED ACTION:**

1. Reappoint members of the H&CD Commission to act as the Resident Advisory Board for OCHA's 2022 Annual PHA plan.

**X. PUBLIC HEARINGS (NONE):**

**XI. REPORTS OF STAFF, COMMITTEES AND/OR COMMISSION MEMBERS:**

- A. Application Review Committee (ARC):**  
Craig Fee, Manager
- B. Project Advisory Committee (PAC):**  
Michelle Zdeba, Housing Development Manager
- C. Orange County Housing Authority Update**  
Marie Vu, Manager, Housing Assistance Division
- D. Executive Director/Secretary's Report:**  
Julia Bidwell, Executive Director/Secretary

**XII. PUBLIC COMMENTS:** *At this time, members of the public may address the Commission regarding any off-agenda items within the subject matter jurisdiction of the H&CD Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law.*

**XIII. MEMBER COMMENTS:** *At this time, Members of the H&CD Commission may comment on agenda or non-agenda matters and ask questions of or give directions to staff; provided that **NO** action shall be taken on non-agenda items unless authorized by law.*

**XIV. ADJOURNMENT**

**XV. NEXT SCHEDULED MEETING:**  
**Thursday, January 20, 2022**  
**ORANGE COUNTY HOUSING AUTHORITY**  
**CONFERENCE ROOM A**  
**1501 E. St. Andrew Pl.**  
**Santa Ana, CA 92705**